

## Merlin Consortium

# AGENDA

February 28, 2019 at 10:00 a.m.

*Northern Waters Library Service, 3200 E. Lakeshore Drive, Ashland, Wisconsin*

- I. **Call to order**
- II. **Quorum determination/Recognition of proxies**
- III. **Approval of November 15, 2018, consortium meeting minutes**
- IV. **Presentation of Financial Reports** (Michelle Gostomski)
- V. **Reports from members and NWLS staff**
  - a. Technology update (Benjamin Whytsell)
  - b. NWLS website update
  - c. Lac du Flambeau update on joining Merlin
  - d. Overdrive Instant Digital Card update – Sue Heskin
  - e. Other reports
- VI. **Merlin Business**
  - a. OPAC cover art – quote for ‘Content Café’
  - b. Book Club best practices
  - c. Delivery study
  - d. Cataloging changes (Jackee Johnson)
    - i. Recent updates and recommendations
    - ii. Discussion of DVD series cataloging and circulation policies
    - iii. Material types: graphic novel, book & CD, kits
  - e. Merlin policies and settings - discussion and potential further study
    - i. Usernames and permissions
    - ii. Patron card 1-year expiration dates
    - iii. Custom checkout receipts
    - iv. Excessive renewals on items
    - v. Holds priorities table
- VII. **Adjourn**

*-- The Merlin meeting will be followed by a NWLS directors' meeting. --*

### **Attend via GoToWebinar**

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If you wish to attend online, please register for Merlin/Director's Meeting, February 28, 2019 on Feb 28, 2019 10:00 AM CST at:

<https://attendee.gotowebinar.com/register/5535921596081117954>

The February 28, 2019 meeting of the Merlin Consortium Directors will be conducted in-person as well as online for those wishing to attend via webinar. After registering, you will receive a confirmation email containing information about joining the webinar.