

NWLS Board of Trustees
March 16, 2019
12:00 P.M.
NWLS HQ

1. Call to Order/Roll Call

Jeff Burke called the meeting to order at 12:00 pm.

Present: Connie Cogger (Bayfield County), Sandy Mackie (Washburn County), Samuel Pomush (Douglas County), Ron Leino (Douglas County), Dian Delong (Sawyer County), Jocelyn Ford (Washburn County), Jeff Burke (Vilas County), Laura Rachford (Burnett County), Clarence Campbell (Ashland County), Jim Crandall (Bayfield County), Vivian Markley (Douglas County ~ online), Jim Bassett (Sawyer County), Susan Hendrickson (Douglas County), Opal Roberts (Iron County), Sherry Machones (Director), Michelle Gostomski (Business Manager), Benjamin Whytsell (Network Support Specialist), Jackee Johnson (ILS Administrator), Heather Daoust (Mail-A-Book~ online).

Absent: Donna Knuckey (Winter Public Library), Buzz Byrne (Burnett County), Kathryn McKenzie (Douglas County), Courtney Dietsche (Douglas County).

Introduction of NWLS ILS Administrator, Jackee Johnson, and Joyce 'Pep' Kebasa.

2. Guest Comments

None.

3. Approval of the January 12, 2019 and February 23, 2019, Board of Trustees Meeting Minutes

Motion by Samuel Pomush, second by Opal Roberts to approve the January 12, 2019 and February 23, 2019, Board of Trustees Meeting Minutes. Motion carried unanimously.

4. Approval of January and February 2019 NWLS Expenditures

Motion by Sandy Mackie, second by Jim Crandall to approve the January and February 2019 NWLS Expenditures. Motion carried unanimously.

5. Approval of February 28, 2019, Financial Statement and Budget Report

Motion by Laura Rachford, second by Susan Hendrickson to accept the February 28, 2019, Financial Statement and Budget Report. Michelle Gostomski gave an overview of the changes to the report. Motion carried unanimously.

6. Approval of Technology Support Specialist Job Description

Motion by Susan Hendrickson, second by Samuel Pomush to accept the Technology Support Specialist Job Description. Sherry Machones gave background on the new position description that was written to acknowledge and plan for the new LEAN Partnership. Both Wisconsin Valley Library Service and Northern Waters Library Service will be hiring an individual for this position

after approval. NWLS is hopeful to recruit an individual with the technical aptitude needed and train that individual how to apply that to libraries. Motion carried unanimously.

7. Director's Report

Updates from member libraries:

- Bayfield received an \$80k Bremmer Grant to doing building and pillar repairs. They need to raise \$145k before the grant is awarded.
- Shell Lake is undergoing renovation and will be closed from March 11th-26th.
- Eagle River has a new director, Sara Klemann.
- Today is Mellen's 92nd birthday.

Updates from the system:

- NWLS and IFLS staff have been making monthly visits to train LDF staff on Sierra and to help process their collection. The entire collection and the onboarding process should be complete in June.
- We have an official Memorandum of Understanding for the LEAN Partnership, signed by all three systems and filed with DPI.
- Since we have joined the LEAN Partnership, our system was in a great place to qualify for the latest grant offering from DPI that had a very quick application date. Our partnership might be the only system to qualify for the technology grant this round.
- Jamie's Continuing Education report. (See attached)

Updates from the Director:

- PLSR: The final draft has not yet been produced by the steering committee after the feedback period in December. COLAND is planning to hold public hearings about the report in 3 physical locations, and one online.
- The annual report season went smoother than expected due to the great amount of skill and commitment from everyone here at NWLS. We have no compliance issues across the system.
- State budget update: As anticipated, library related requests included a boost in funding for regional public library system services (\$2,500,000 in fiscal year 2019-20 and \$4,000,000 in fiscal year 2020-21), as well as cost to continue funding maintaining core services from Badgerlink and Newline for the Blind levels of service (\$345,800 in fiscal year 2020-21), and the library service contracts between DPI and the Cooperative Children's Book Center, Wisconsin Talking Book and Braille Library, Milwaukee Public Library and UW-Madison (\$133,200 in fiscal year 2019-20 and \$168,100 in fiscal year 2020-21). The aforementioned line items have all been funded through the Universal Service Fund since 2009-2011 rather than general purpose revenue. The Governor's budget proposal also moves the Recollection Wisconsin digital archives program, currently maintained on a grant-by-grant basis, under the state funded WISELearn portal to ensure that the state's history moves sustainably into the future. The budget process now moves to the Joint Finance Committee. When attending the state library legislative day, I was asked to take a picture with WLA Executive Director Plumer Lovelace and the new State Superintendent Carolyn Stanford Taylor.

- Meetings attended: SRLAAW, DPI, ALA, ASGCLA Board, WLA Board, LSTA grants, Wisconsin Library Legislative Day, ALA Congressional Fly-In, Merlin & Directors, and the Rhinelander Children's Book Fest.
- ALA Midwinter Conference Report.
- Angie Bodizlaw, Director of the Spooner Memorial Library, has begun an internship with us, focusing on Inclusive Services. She will be receiving credit towards completion of her master's degree in library science. Angie, along with Emilie Braunel from Sayner, Sue Heskin from Superior, Jeanne Wolfe from Lac du Flambeau, and Laurie Ollhoff from Merrill comprise our new IDEA (Inclusive, Diversity, Equity and Access) Team. We will have our first meeting this month. I will be attending the State and System Services annual meeting in April representing us for Inclusive Services.

8. Adjourn

Susan Hendrickson moved to adjourn the meeting at 12:49 p.m. Samuel Pomush seconded.

Respectfully submitted,

Sherry Machones, Director