

Modifying Patron info in Patron Account



Patrons can opt in to Shoutbomb Text notifications through their account.

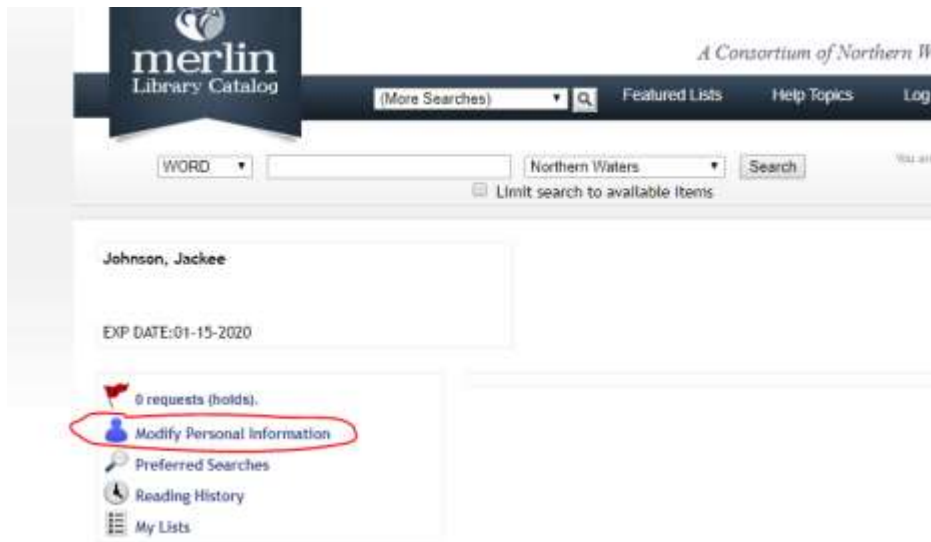
1. From the Merlin Catalog, choose Log In.

A screenshot of the Merlin Library Catalog homepage. The top navigation bar includes links for "Start Over", "Print", "Help", and "You are not logged in". Below this, the text "A Consortium of Northern Wisconsin Libraries" is displayed. The main navigation bar contains "Featured Lists", "Help Topics", "Log In" (circled in red), and "My Library". The "Quick Search" section has a "Keyword" dropdown, a search input field, and a "Search" button. Below the search field are "Limit search:" options for "Northern Waters" and a "Search" button. A "Questions? Check out the Help Center" button is visible. On the right, there is a "Download · Discover · Research" banner with two images of people using digital devices. Below the banner is a "MORE DIGITAL LIBRARY SERVICES:" section with links for "WISCAT Intertibrary Loan", "Digital Media", "Badgerlink Databases", and "Genealogy".

2. Enter Name and Library card number. Click submit.

A screenshot of the Merlin Library Catalog login form. The form is titled "Login" and contains the following fields: "Your Name:" with the text "Jackee Johnson" and a note "For example, type 'Jane Smith'"; "Library Card Number:" with a masked input field and a note "Enter your library card number"; and a "Submit" button.

3. In the patron account, choose Modify Personal Information.



4. In the Modify Patron Information window, choose the type of message notification you would like to receive. Enter a number for text message or an email address for email. If choosing phone, there is no need to enter a phone number. Click submit.

Modify Patron Information

Please enter new information and press Submit.

I would like to receive my notices from the library by:

Telephone

Email

Text (Phone number needs to accept text messages)

TEXT MESSAGE NUMBER
(Example Format: xxx-xxx-xxxx) BE SURE TO ENTER DASHES

EMAIL ADDR