

NWLS Board of Trustees
January 15, 2022
10:00 A.M.
Online

1. Call to Order/Roll Call

Jeff Burke called the meeting to order at 10:02 am.

Present: Kathryn McKenzie (Douglas County), Jeff Burke (Vilas County), Opal Roberts (Iron County), Buzz Byrne (Burnett County), Ron Leino (Douglas County), Linda Featherly (Washburn County), Samuel Pomush (Douglas County), Laura Rachford (Burnett County), Clarence Campbell (Ashland County), Dian DeLong (Sawyer County), Jocelyn Ford (Washburn County), Jim Crandall (Bayfield County), Sherry Machones (Director), Michelle Gostomski (Business Manager), Sarah Wargin (System Support Specialist), Donna Knuckey (Winter Public Library)

Absent: Dale Olson (Sawyer County), Courtney Dietsche (Douglas County), Connie Cogger (Bayfield County), Susan Hendrickson (Douglas County)

2. Guest Comments

None.

3. Approval of the December 4, 2021, Board of Trustees Meeting Minutes

Motion by Kathryn McKenzie, second by Buzz Byrne to approve the December 4, 2021, Board of Trustees Meeting Minutes. Motion carried unanimously.

4. Election of Officers

Jeff Burke requested that Michelle Gostomski entertain nominations of officers. Jocelyn Ford moved, seconded by Linda Featherly, to nominate Jeff Burke as President. Motion carried unanimously. Linda Featherly moved, seconded by Buzz Byrne, to nominate Jocelyn Ford as Vice-President. Motion carried unanimously. Jim Crandall moved, seconded by Samuel Pomush, to nominate Clarence Campbell as Treasurer. Motion carried unanimously.

5. Approval of November and December 2021 NWLS Expenditures

Motion by Laura Rachford, second by Kathryn McKenzie to approve the November and December 2021 NWLS Expenditures. Motion carried unanimously.

6. Approval of December 31, 2021, Financial Statement and Budget Report – Pending Audit

Motion by Opal Roberts, second by Samuel Pomush, to accept the December 31, 2021, Financial Statement and Budget Report. Motion carried unanimously.

7. Director's Report

Updates from member libraries:

- Many libraries are reverting to curbside services only because of the increase in covid cases.

- Bayfield Public Library has begun their strategic planning process and I am on the team assisting them.
- The Larsen Family Public Library matched the \$30,000 challenge from Hutch Schilling, owner of Nexen Group in Webster. This match will allow them to fully pay off the mortgage March 15, 2022.

Updates from the system:

- Technology Update:
 - We are continuing to work with the ILS Exploration Workgroup and looking at potential other ILS vendors.
 - Licensing for Microsoft products will be changing for public libraries starting in April 2022. TechSoup has informed us that pricing on their products will increase at this time. Will be looking for alternative licensing.
 - We have seen an increase in helpdesk tickets. From 10/3/21-1/11/22 we had a total of 436 tickets.
 - We are preparing for a Sierra Upgrade to 5.4 in February.
 - LEANWI Partnership Updates –
 - Library Location migrations to WiscNet RDC (WiscNet Regional Data Center)
 - Locations migrated since last NWLS Board Meeting:
 - 11/19/22 - Vaughn (Ashland) Public Library
 - 12/2/21 - Sherman & Ruth Weiss (Hayward) Community Library
 - Locations Left:
 - 1/24/22 – Superior Public Library
 - TBD – Ruth B. Tice (Winter) Public Library
 - Technology Grants –
 - CARES Act for Wisconsin Libraries
 - A total amount of \$39,570.92 in reimbursements have been sent out to NWLS libraries.
 - American Rescue Plan Act
 - The mobile print service called Princh will be available for all locations in the LEANWI Partnership libraries. Expected deployment is in March/April.

Updates from the Director:

- I met with the new Director, Lynett Yoerg, at the Grantsburg Library for her new director orientation.
- We are still working with the Red Cliff Library to join our NWLN Consortium. We are in the beginning stages of gathering cost estimations and timeline.
- The NWLS annual audit is scheduled for the week of February 7th.
- I have been appointed to the Civic Health of Wisconsin Steering Committee representing the Wisconsin library community.

- System Directors were asked by the DPI Consultant on the funding formula to write answer several essay questions about our funding and its usage. NWLS partnered with WVLS to answer these questions.
- The NWLS building two weeks ago had problems with the heating system.
- NWLS now officially has a new delivery vendor, Seaside Enterprises, which is owned and operated by Todd Miller who has been a delivery driver for us for years.
- Youth Services consulting is now officially being offered to NWLS libraries from Kelly Wiisanen, the Head of Youth Services at the Superior Public Library.
- NWLS is in the final stages of working out a contract to provide Adult Services consulting with Teresa Schmidt from the Mercer Public Library.
- I was downstate all this week working with WLA on the transition to Past President and to attend the WLA Board Retreat and Leadership Orientation.
- I will be running for ALA Executive Board this week during the ALA Midwinter Conference (now called LibLearnX).
- DPI is behind in preparing the system annual report this year. We have tentatively scheduled our Board meeting to pass the annual report for February 26th at 10 am.

9. Adjourn

Samuel Pomush moved to adjourn the meeting at 10:45 a.m. Jocelyn Ford seconded.

Respectfully submitted,

Sherry Machones, Director