

Partnership*Objective 1: The consortium will investigate merging ILS services with other systems.*

Action	Update 8/2020	Time Frame	Status
Create document focused on Merging ILS.		20-Sep	Ongoing
Provide form for directors, staff input.		20-Sep	To Do
Reach out to WVLS & IFLS. Schedule a meeting.		Spring 2021	On Hold
Address potential issues of a merged ILS by identifying fears and pitfalls, describing how problems and conflicts could be addressed in a reasonable way.		2022?	On Hold

Objective 2: Investigate other potential shared services and standards.

Action		Time Frame	Status
Reach out to other systems for bulk supply purchasing opportunities.	Bulk orders of supplies, spine labels and ribbons with IFLS. Possible joint purchase of receipt paper printer in 2021.	Spring 2020, ongoing	Ongoing
Reach out to normalize bib standards with other systems.	Investigate bulk purchase of barcodes with other systems. Discussions with other Sierra admins about possible inclusive cataloging vocabulary. Inclusive subject headings we have added locally include LGBTQIA+, Indigenous people of North America, Indigenous people of South America, and undocumented immigrants.		Ongoing
Develop bib standards committee to ensure local cataloging vocabulary are inclusive on a regular basis.	Committee has been formed and at least two meetings scheduled before the end of 2020.	Fall 2020	In progress
Reach out to other system bib standards committees to meet jointly.	NWLS staff have joined IFLS cataloging and bibliographic list servs for updates regarding cataloging vocabulary.	Spring 2020	Ongoing

Relevance*Objective 1: Positive, consistent marketing of services and support of libraries.*

Action		Time Frame	Status
Promote relevance of libraries and the library system.		20-Aug	To do
Consortium-specific marketing materials. Partner with other system marketing coordinators to collaborate.		21-Mar	To do

Objective 2: Seek and promote programming, services and resources.

Action		Time Frame	Status
Coordinate marketing of existing Merlin services.	Weekly online directors discussions during COVID-19 outbreak to share ideas and support. Weekly meetings continue.	21-May	To do

Objective 3: Develop stakeholder understanding of system (vs. single library) model and benefits.

Action		Time Frame	Status
List of stakeholders.		20-Nov	
Educational marketing materials to share with stakeholders.		20-Nov	

Patron Services*Objective 1: Develop a plan and timeline for centralized cataloging.*

Action		Time Frame	Status
Decide what options are available (system cataloger or partner with other consortia)	NWLS staff have begun discussing what options might be appropriate.	21-Jan	In progress
Develop a funding plan.	NWLS staff have begun discussing funding opportunities.	21-Oct	To do

Objective 2: Investigate ways to improve online catalog.

Action		Time Frame	Status
Discovery layer options & costs.	Product demos were conducted during April 2020 on three possible discovery layers. A recommendation will be made to Merlin directors. Possible decision on discovery layer subscription to be made at August 2020 director's meeting.	20-Aug	Completed
Develop a funding plan.	Possible budget drafts shared with directors for August 2020 meeting.	20-Aug	Completed
Install discovery layer.		2021	To do

Objective 3: Promote backup plans for service outages.

Action		Time Frame	Status
Arrange for NWLS head end access to switch to the RDC.	Moved over NWLS staff to new domain in RDC. Migrated NWLS file server to RDC. Have several new servers located at RDC up and running to start with NWLS system migration. Router configurations for migration have been finished and tested in a lab environment. Wireless configurations have been configured also for the migration process.	End of 2022	In progress
Investigate local options for alternative internet access.	Norvado has installed their fiber access to the back server room April 2020. Could be used as a secondary connection in the future for backup ISP.	End of 2022	In progress

Objective 4: Promote WebSierra for outreach use.

Action		Time Frame	Status
Provide access to staff for WebSierra.		20-Sep	On hold
Provide continuing education on mobile outreach and examples.		20-Dec	To do

Objective 5: Evaluate ILS options.

Action		Time Frame	Status
Investigate available options.			On hold
Discuss the advantages and disadvantages of options.			On hold

Positioning for the Future

Objective 1: Align with state level practices (directions).

Action	Time Frame	Status
Participate in PLSR related ILS and Discovery Layer activities	21-Jan	On hold
Consult with SRLAAW to keep abreast of the status of ILS and System mergers.	21-Jan	Ongoing

Objective 2: Funding for additional system staff.

Action	Time Frame	Status
Investigate grant opportunities.	21-Feb	To do
Seek alternative sponsors.	21-Feb	To do

Objective 3: Development and expansion of digital collections.

Action	Time Frame	Status
Investigate possible streaming and other digital resources.	21-Jun	To do

Objective 4: Develop specialized consulting/training resources which can be shared through the state.

Action	Time Frame	Status
Highlight inclusive services.	21-Sep	To do
Highlight accessibility services.	21-Sep	To do

Objective 5: Add more libraries and patrons to the consortium.

Action	Time Frame	Status
Open consortium membership to school libraries in the area.	21-Dec	To do
Encourage community libraries to become members.	21-Dec	To do
Investigate possibility of more branch libraries.	21-Dec	To do
Conduct patron drive activities.	21-Dec	To do
Investigate and encourage tribal libraries.	21-Dec	To do