

NWLS Board of Trustees

July 9, 2022

10:00 A.M.

Virtual

1. Call to Order/Roll Call

Jeff Burke called the meeting to order at 10:01 am.

Present:

Ron Leino (Douglas County), Courtney Dietsche (Douglas County), Jeff Burke (Vilas County), Jim Crandall (Bayfield County), Laura Rachford (Burnett County), Jocelyn Ford (Washburn County), Buzz Byrne (Burnett County), Linda Featherly (Washburn County), Clarence Campbell (Ashland County), Sam Pomush (Douglas County), Dian Delong (Sawyer County), Donna Knuckey (Library Representative from Winter), Michelle Gostomski (Business Manager), Sarah Wargin (System Support Specialist), Sherry Machones (Director)

Absent: Connie Cogger (Bayfield County), John Righeimer (Sawyer County), Sue Hendrickson (Douglas County), Kathryn McKenzie (Douglas County), Opal Roberts (Iron County)

2. Guest Comments

None.

3. Approval of the May 14, 2022, Board of Trustees Meeting Minutes

Motion by Buzz Byrne, second by Samuel Pomush to approve the May 14, 2022 Board of Trustees Meeting Minutes. Motion carried unanimously.

4. Approval of May and June 2022 NWLS Expenditures and June Financial Statement and Budget Report

Motion by Samuel Pomush, second by Linda Featherly to approve the May and June 2022 NWLS Expenditures. Motion carried unanimously.

Motion by Laura Rachford, second by Jocelyn Ford to approve the June 30th Financial Statement and Budget Report. Motion carried unanimously.

5. Discussion and Approval of Digital Resource Subscription for the 2023 NWLS Budget

Motion by Linda Featherly, second by Jocelyn Ford to reallocate monies budgeted for Gale and Ancestry, for the time being, to be reallocated to other requested services and to be broken out on the budget. Motion carried unanimously.

6. Director's Report

Updates from member libraries:

- Christal Schermeister is the new Director of the Presque Isle Public Library.

- The Hurley Public Library had to replace both staff members immediately a few weeks ago, leading to closing for the holiday week and shortened hours open after that. Joseph Miller has been hired as the new Director and will start in August.
- Ann Larson, Assistant Director of the Sherman and Ruth Weiss Community Library in Hayward has received the Wisconsin Library Association's Support Staff and Circulation Services (SSCS) Paralibrarian of the Year Award. The award recognizes the essential role of paralibrarians, including all library support staff who do not have an MLIS (Master of Library and Information Science), in providing excellent library service in Wisconsin. The award also places special emphasis on efforts to further the role of paralibrarians in the library profession.

Updates from the system:

- Technology Update:
 - Helpdesk tickets: From 5/6/22-7/5/22 we had a total of 193 tickets.
 - Recycling Pickup on 5/9/22 with a total of 1,082lbs. recycled. Since our first pickup in the spring of 2021, we have recycled a total of 8,000 lbs. from our member libraries.
 - Working on getting all 402 network PCs onto the same Windows 10 Feature Update version for security purposes.
 - Future Projects:
 - Need to have Multi-factor Authentication (MFA) in place for any NWLS member libraries using our Microsoft 365 platform by Oct. 1st.
 - Dell contract pricing for the next model's conversion.
 - Addition of Red Cliff
 - LEANWI Partnership Updates –
 - Emergency Connectivity Funds (ECF) Kajeet Mobile Hotspots –
 - NWLS has distributed mobile hotspots to all member libraries that were interested.
 - Have provided webinar trainings, policy templates, and other materials to these libraries.
 - Mobile data services have been extended to 12/31/22 using American Rescue Plan Act (ARPA) funds.
 - Library Location migrations to WiscNet RDC (Regional Data Center) –
 - (Postponed) Need to coordinate with RDC, IFLS, WVLS, TEACH, BadgerNet, and WiscNet on moving NWLS headend Internet connection to RDC location. Combining these connections will allow NWLS to save \$4,500 because of no need to purchase the routing device that is end-of-life required by WiscNet.

Updates from the Director:

- Our NWLS and NWLN Strategic Planning Date has been moved to entirely virtual on Monday, starting at 8:30 am.
- I attended the national library conference in Washington DC and served on the national council representing the country at large.

7. Adjourn

Motion by Jeff Burke to adjourn the meeting at 10:30 am. Motion carried unanimously.

Respectfully submitted by Sarah Wargin, System Support Specialist, and Sherry Machones, Director