

# Northern Waters Library Network

## Damaged or Missing Pieces Form

**ATTACH TO ITEM WITH REMOVABLE TAPE**

### Damage/missing pieces noted:

At: \_\_\_\_\_  
(Library Name)

By: \_\_\_\_\_  
(Staff member)

Date: \_\_\_\_\_

### Description of damage / missing piece:

Barcode # \_\_\_\_\_

Title \_\_\_\_\_

Owning Library \_\_\_\_\_

### Damage/missing piece was:

- Present when received in delivery
- Caused by patron:

\_\_\_\_\_ (Patron barcode)

- Other notes:

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