

## **Northern Waters Library Service Board of Trustees Bi-Monthly Meeting**

**July 19, 2025**

**10:00 a.m.**

**Location: Online**

### **1. Call to Order/Roll Call**

Jeff Burke called the meeting to order at 10:00 am.

**Present:** President: Jeff Burke (Vilas County), Vice President: Jocelyn Ford (Washburn County), Treasurer: Clarence Campbell (Ashland County), Connie Cogger (Bayfield County), Ron Leino (Douglas County), Sue Hendrickson (Douglas County), Howard Hendrickson (Douglas County), Kathryn McKenzie (Douglas County), Roxanne Lutgen (Iron County), Courtney Dietsche (Douglas County), Linda Featherly (Washburn County), Ron Buckholtz (Sawyer County), Kelly Peterson (Douglas County), Donna Knuckey (Library Representative from Winter), Katherine Elchert (Director), Michelle Gostomski (Business Manager)

**Absent:** Dian Delong (Sawyer County), Richard Logan (Vilas County), Erin Fox (Burnett County), Buzz Byrne (Burnett County), Jim Crandall (Bayfield County)

### **2. Public Comment**

None.

### **3. Approval of May 17, 2025, Board of Trustees Meeting Minutes**

Motion by Ron Buckholtz, second by Roxanne Lutgen to approve May 17, 2025, Board of Trustees Meeting Minutes with the correction of the spelling of Lutgen. Motion carried unanimously.

### **4. Acceptance of May and June 2025 NWLS Expenditures**

Motion by Kay McKenzie, second by Ron Buckholtz to accept the May and June 2025 NWLS Expenditures. Motion carried unanimously.

### **5. Director's Report**

Katherine gave a presentation on cross county reimbursement so that trustees would be fully versed on the legalities and importance of this funding. She informed them that counties are required to pay each public library in their county and in adjacent counties at least 70% of the cost of library services provided to residents of the county whose municipality does not provide a public library.

### **6. AI Policy**

The AI Policy created by the LEAN Partnership was reviewed and tabled until September so that it could be approved.

### **7. Adjourn**

Motion by Linda Featherly, second by Ron Leino to adjourn at 11:00 AM. Motion carried unanimously.